

First Baptist Church of Annapolis, Inc.  
Annapolis, Maryland  
Minutes of the Annual Church Business Meeting  
Held on January 21, 2021

The Annual Church Business meeting convened at 7:14 p.m. in the sanctuary with Reverend Louis J. Boston presiding. Membership present in the sanctuary and via Zoom.

Hymn: "What A Friend We Have In Jesus"  
Scripture: Proverbs 16:17-21 - Deaconess Tryphina James  
Prayer: Deacon Robert Hector, 3<sup>rd</sup>  
Hymn: Last Stanza

### **I. ADOPTION OF STANDING RULES:**

Bro. McNeal delivered a summary of the Standing Rules, which were adopted because of the need to hold our yearly meeting online via Zoom due to COVID. It was moved, seconded, and adopted with unanimous consent and without question.

### **ADOPTION OF THE AGENDA:**

It was moved, seconded, and accepted by unanimous consent (with no questions) to accept the agenda.

### **II. MINUTES FROM PREVIOUS MEETING:**

The Minutes were made available to the membership. They were moved, seconded, and accepted by unanimous consent, with no questions.

### **III. IN MEMORIAM – 2020**

Bro. Lloyd Richards  
Bro. Charles Jackson  
Sis. Mildred Trotter  
Sis. Marion Howard  
Bro. Jerome Lyles  
Sis. Earlene Belt  
Sis. Bernice Whitehead  
Deac. Tollie Vann, Jr.  
Sis. Marybell Simms  
Bro. Robert Eades  
Sis. Mildred Hardy  
Sis. Beatrice Felton

*And I heard a voice from heaven saying unto me, Write, Blessed are the dead which die in the Lord from henceforth: Yea, saith the Spirit, that they may rest from their labours; and their works do follow them.  
Rev 14:13*

#### **IV. UNFINISHED BUSINESS**

There was no unfinished business from the previous meeting.

#### **V. NEW BUSINESS**

There was no new business introduced at this time.

#### **VI. REQUIRED MINISTRY/COMMITTEE REPORTS:**

- A. **Nominating Committee Report** – Given by Dea. Deborah McClure, Chair  
The committee submits the following report for action”

Trustees (3-year term)  
Jaime Boston  
Florence Caviness  
George McNeal

Financial Secretary (3-year term)  
Claudia DeGrate

With no additional nominations from the floor and no objections, a motion was made to accept all the positions as presented. The motion was seconded by the church membership body. No one opposed.

- B. **Trustee Report-** Given by Trustee Denise Smith  
Per Sis. Smith, even though the church was closed, there were still some finances and routine maintenance that required attention.  
Routine and major projects which needed action, included:

- Replacement of the roof on back of the sanctuary (currently underway)
- Damage to front of the church near the front door, which has been completed.
- Water damage to far wall in the annex (looking to complete in the spring)

Sis. Smith presented the following summary of finances received: missionary funds received - \$20,197; current expenses- \$200,687, building and maintenance - \$15,900, Above and Beyond - \$7,751, funds received from

various Ministries (Men's and Women's Day included) -\$12,982, other donations - \$8,587, and other income - \$43,655.

Included in the amount of other income is \$35,900 from a PPE loan, which was done through Small Business Admin because of the pandemic. Businesses and some non-profits could apply for a loan if they met certain requirements. The major requirement was the use of 75% of the loan to be used on payroll cost. If those requirements were met - which we expect to do - the loan will be forgiven.

Based on that we had a total income of \$309,816.

With regard to our expenses, Sis. Smith's summary included: Our biggest expense (which included salaries and benefits)- \$200,605, building and maintenance - \$24,697, utilities - \$34,279, operations - \$11,617 Ministries' cost - \$8,492, and special donations - \$2,260. Our total expenditure was \$281,950.

There were no questions or comments received regarding this report.

**C. Treasury Report -** Given by Sis. Clytee Simms

In summary, we had a beginning balance of \$10,901.16, total receipts of \$273,915.59, our PPE loan was \$35,900. Our total disbursements were \$281,949.51, leaving us with an ending balance of \$38,767.24.

We have a savings account balance was \$5.11. Our Severn Saving account balance was, \$68,937.32 It accrued \$65.71 of interest and the ending balance is \$69,003.03. The Essex Bank CD balance is \$140,545.54.

There were no questions or comments received regarding this report.

**D. Budget Report -** presented by Sis. Jamaine Tinker-Chisholm

Our budget for calendar year 2019 was basically \$348,000 with a significant increase in the calendar 2020.

From discussion during a leadership meeting, the budget for 2021 will remain the same as the previous year, with the exception of one major change, which was the addition of an assistant pastor. That was the biggest change from the prior year.

There was one correction made to the budget submitted (correction of the total budget under salaries and benefits, in the last column on page 2; should read \$234,000.00).

Being no questions, the motion was made to accept the roll-over of the budget from 2020 to 2021. The Budget for 2021 was accepted by unanimous decision.

- E. **Pulpit 2020 Report** – Reverend Louis J. Boston  
Reverend Boston's report is on file and available for review.

## **VII. NEW BUSINESS**

There was no new business submitted from the membership.

## **VIII. ANNOUNCEMENTS AND QUESTIONS: (Summarized)**

- ***From Jim Morris:*** I would like to make an appeal to the men of First Baptist Church. It's time to lay aside our differences and personal interest and get with the program for activating the ministry.

We're not trying to make it what it used to be, that's almost impossible. We want to start fresh. We have the summer months coming up and now is the time to plan for summer and upcoming activities.

We want to be in the position to implement a program of some sort to show that we are indeed active. And we ask all men...regardless of your feeling and your person desires for working in the church...to lay all of those aside.

Looking at financial reports, we are not doing all that great, but we're not in poverty either. We are in a position where we can expand our contributions to the church both financially and spiritually, etc.

All men should be looking for my email requesting that you submit your desire on what kind of program(s) that we should implement in the church. Now is the time to make your ideas known

### ***Questions from the Floor:***

1. Did Pastor say he would be announcing a new assistant pastor in the near future?
2. When will the announcement be made?

Answer: (From Denise Smith)

1. Yes Pastor did announce that he will making that announcement.
2. It's expected to be as early as several weeks.

- **From Jaime Boston:** The National Bar Association will be hosting two virtual events in the upcoming months. I would like my church family to be aware of and support this effort. The events will be held virtually in January and February. They are titled: "Brutality From the Badge – Understanding the Challenges of Suing and Prosecuting Police for Civil Rights Violations" and "It's Your Time to talk...What's going on! Educating our Youth on the Law and Lawyers in the Movement".
- **From George McNeal:** I would like to thank the tech team for their considerable effort with regards to putting this meeting together. We are operating in an area we have never operated before. There are rules and procedures that must be in place to make the meeting legal. These rules are necessary in such that the decisions and actions that the congregation take are legal and binding. I would like to thank those who worked with me to get everything in place. A lot of work goes into setting up the programs and services on Sunday. I would like to say again thank you for making this possible.
- **From Enid Collison-Lee:** It has been very challenging year for all of us, especially with trying to complete the goals that you have set for the ministries and organizations in the church. We are all doing the best that we can. With saying that, we do have some things in mind for the Y&YA Ministry. I just want to ask that if you have any suggestions, questions, or concerns wrt Y&YA Ministry, please contact Rev. Brown or myself. Also we are going to do something special for Black History Month. If you would like your youth involved, please contact me.
- **From Rev. Brown:** This year COVID has put a damper on efforts to reorganize and re-engage our youth. There were other efforts to engage our youth, but we need to come together in a concerted effort – not from different factions - but all to come together for the benefit of all our youth that includes the children, the youth and the young adults. So there will be some programs...there will be some efforts to engage all our youth. And I thank you for the opportunity.

I also want to piggyback on the question from the deacon and deaconess concerning the assistant pastor position. if the announcement will be made in as little as two weeks, I think that issue should at least be brought to the attention of our business meeting. We should be told who is still in nomination for the position.

It was not addressed in the old or new business, but it certainly is an issue that will affect the operations of our church for many years to

come. If possible, I would like a report or for someone to say something about what is the present status of an effort that has been going on for several years.

**From Denise Smith:** It's only been a year and actually, we asked Rev. Boston to not make an announcement even though he has neared it down to a prospective selectee. We are doing some final reference checks and we don't want to put out a name and tomorrow it's out in the world. It's not fair the prospected selectee. We know that happens even though we asked that it not be done...it happens. So that's why a name has not been put out yet. we ask that you respect Pastor's decision to not do that until he is ready to make that announcement to the church. Is that a fair response?

**Response from Rev. Brown:** So your response actually is that there has been a name selectee?

**Response from Denise Smith:** There is prospective selectee.

From Keith Rowel: We did Candlelight Service this year and we had a CD recorded with two songs. However, the first draft was flawed with static, I have requested that the CD be redone. So, if you would like a copy of the First Baptist Candlelight Choir CD, cost is \$5.00, please see Sis. Quay, Sis. Cynthia or myself to order a copy.

From Reese James: If you would like to see the Candlelight Service, I can provide those on the phone with a free copy of the full service. Please let me know.

## **IX. ADJOURNMENT**

Rev. Boston provided closing remarks and the Rev. Brown concluded with prayer.

Respectfully submitted,

Cecile Jackson

Church Clerk

