

Rev. Louis J. Boston, Pastor  
2021 Annual Report

Name of Organization: **Ministry of Trustees**

Chairperson: Sis. Denise Smith

**Purpose:** To act in areas of, and be responsible for the management, maintenance, control, protection, acquisition, and divestment of all physical and financial assets of First Baptist Church of Annapolis, Inc.

**Membership:** Denise Smith, Chairperson  
Cynthia Travis, Secretary  
James Lindsey  
George McNeal  
Clarence James, Vice-Chair  
Stephanie Holland  
Russell Pinckney  
Louis Boston, Jr.  
Florence Caviness

**During the first seven months of 2021 the church was closed except for limited serving by the Outreach Ministry. However, maintenance and limited heating and air conditioning was still maintained. Preparing for reopening required that additional measures be taken to ensure the safety of members and visitors.**

**Completed projects and accomplishments:**

- Cleaned up debris in back of church. Maintained flower gardens in front.
- Replaced flat roof in back of sanctuary.
- Fixed drainage from stormwater planters.
- Approved and monitored church finances (receipts and spending).
- Completed routine maintenance to include changing heating/AC filters, replacing light bulbs, batteries for security system.
- Installed security cameras inside, the front and rear of the church
- Cleaned carpets in sanctuary, back hallway and stairs.
- Cleaned and sanitized all vents in entire church.
- Ongoing cleaning, opening and closing of the church, as required.

**Incomplete/Ongoing/Proposed Projects:**

- **Installation of new fascia and gutters in back and side of church.**
- **Replacement of flooring in Annex.**
- **Replacement of faded carpet in sanctuary vestibule.**
- **Purchase of new van.**
- **Updating of sound system.**

**Comments:** We ask that all members of the church assist us in keeping the church in as clean and effective working condition as possible, when open. Please report any deficiencies to a member of the trustee ministry or the deacons ASAP.

Respectfully submitted,

Sis. Denise Smith, Chair